

REDMARLEY VILLAGE HALL COMMITTEE MINUTES THURSDAY 5TH AUGUST 2021

PRESENT:

Richard Taylor (RT) (Chair)
Anne Jones (AJ)
Judith Taylor (JT)
Suzanne Wheeler (SW)
Dennis Richardson (DR)

Sally Hayden (SH) (Secretary)
Nick Marlowe (NM)
Peter Condon (PC) (Treasurer)
Aila Richardson (AR)
Sophie Darlow (Guest)

APOLOGIES:

Nikki Charley

ABSENT:

Teresa Basher

LAST MINUTES: PC noted the rates are £11 per month.

MATTERS ARISING:

ITEM	DISCUSSION	ACTION
Carpet cleaning in Ian Smith Room	RT stated that the carpet tiles will be cleaned with industrial cleaner.	RT
Destratification fans	PC discussed present fans and expense of destratification fans. They are also very large. DR pointed out the benefits of them as potential cost saving. There may be grants available.	DR to ask Severn Wye if grants are available. Ongoing

AGENDA:

ITEM	DISCUSSION	ACTION BY	DUE BY
Treasurer's Report	PC reported: <ul style="list-style-type: none">• £31,000 in the bank.• Note the Financial Year end is end of September.• PC will bill the school with the monthly fee.	PC	

ITEM	DISCUSSION	ACTION BY	DUE BY
Maintenance	<p>RT reported:</p> <ul style="list-style-type: none"> • Radiators / Toilets - radiator valves etc. have been changed. Plumber had to drain the system down. The radiator in the Ian Smith Room has been changed because it had corroded. • Outside tap to supply water for front garden discussed and decided that it was needed. It will have inside stop cock. Connect from Bar Room. Quote for tap and radiator = £150.75. • Fan assisted radiator to heating was decommissioned 20 years ago. • Air conditioning unit over front door 	<ul style="list-style-type: none"> • Quote for tap and radiator = £150.75. Passed. 	
Housekeeping	<p>JT:</p> <ul style="list-style-type: none"> • Introduction and welcome to Sophie Darlow who may be interested in the Housekeeping role. • School starting in September and would like the Ian Smith Room (ISR) from 1st September. Large tables to be removed from storage. • Cleaner and Memory Cafe rota to be arranged. • Cleaner to be organised by school for ISR. 		Ongoing
Bookings	<p>SW reported there are several bookings on September Saturdays and a Sunday. There is a problem cleaning for back to back bookings. Please send a copy of bookings to PC and JT. More cleaning hours needed (JT).</p>		Ongoing
Fish 'n' Chip Night	<p>NM and RT discussed:</p> <ul style="list-style-type: none"> • Zettle card machine difficult to access. • Licence discussion about event versus premise licence. • JT suggested Ice cream, freezer requested. • Help needed to set up and clear up afterwards • Bar will be in the ISR. (RT / NM) • Decorate garden • Bunting / fairy lights would be nice. • Space in the garden is limited, maybe tables outside by the van. • Black bins and wheelie bin bags needed. 		
Projects update:			

ITEM	DISCUSSION	ACTION BY	DUE BY
Car Park Barrier	RT reported: No date for installation yet. Clarification sought by SH re: type of barrier and position. Same type of barrier as between carpark and playing fields 4 metres wide with a gap for pedestrians. It will be positioned between tarmac and gravel.		Ongoing
Ian Smith Room	<ul style="list-style-type: none"> • RT reported: Replacement doors and windows delay in delivery of materials. • SH reported: Curtains awaiting quotes. • Village Hall still require space in the cupboards. 		Ongoing
Shed/storage	LT reported on different types of shed 5 x 3 metres. Metal sheds are cheaper. May need planning permission. Advice from FODDC to be sought.	RT	Ongoing
CCTV	RT reported cost of £1800	RT	Ongoing
Youth Club	TB not present	TB	Next meeting

ANY OTHER BUSINESS:

Do we have a septic tank? To be investigated by PC and RT.

DATE OF NEXT MEETING: Thursday 9th September 2021 7pm in Ian Smith Room